

**NATIONAL INTERSCHOLASTIC
ATHLETIC ADMINISTRATORS ASSOCIATION**



**HALL OF FAME
NOMINATION FORM**

The NIAAA Hall of Fame is organized as a means of recognizing interscholastic athletic administrators, promoting the vocation of athletic administration and preserving the heritage of the profession. This honor is the highest an athletic administrator can receive from the NIAAA for his/her contributions and accomplishments at the local, state and national level. Further, this award sets a standard for athletic administrators to emulate.

Nominations/Criteria

Nominations for the NIAAA Hall of Fame may be made by Athletic Directors Associations, League, District or Conference Associations or by athletic administrators, principals and superintendents. All nomination forms must be first sent to the state athletic administrator association. **A state association may nominate no more than one person annually in categories “a” and “b” below.** Posthumous nominations will be accepted.

There are three categories of nominees;

- a. The **Athletic Administrator category** is for nominees who are retired from secondary school athletic administration with a minimum of 10 years in athletic administration in addition to ten years membership in both the state association and the NIAAA.
 - i. All nominees must have exhibited sustained superior performance throughout their career exemplifying the highest standards of ethical conduct, integrity, moral character, service, leadership and professionalism.
 - ii. All nominees shall be considered on the merits of contribution and achievement to interscholastic athletics at the local, state and national levels.
 - iii. Contributions and achievements must merit national recognition and distinction in athletic administration and long term contributions to interscholastic athletics. While many have served programs over a long and distinguished career, their accomplishments must have been worthy of national recognition for them to be considered. Longevity without significant accomplishments does not constitute appropriate credentials for the NIAAA Hall of Fame consideration.
- b. The **Interscholastic Athletic Contributor category** is for nominees who were athletic administrators prior to 1977; state or national athletic director association personnel; exemplary contributors to interscholastic athletics.
 - i. All nominees must have exhibited sustained superior performance throughout their career exemplifying the highest standards of ethical conduct, integrity, moral character, service, leadership and professionalism.
 - ii. All nominees shall be considered on the merits of contribution and achievement to interscholastic athletics.
 - iii. All nominees shall have merited recognition, distinction and long term contributions to interscholastic athletics.
- c. The At-Large category exists to ensure that the individuals who have been instrumental in defining moments of the NIAAA receive appropriate consideration. Any NIAAA member or group may submit a name for recognition.
 - i. All nominees must have exhibited sustained superior performance throughout their career exemplifying the highest standards of ethical conduct, integrity, moral character, service, leadership and professionalism.

- ii. All nominees shall be considered on the merits of contribution and achievement to interscholastic athletics at the national level.
- iii. Contributions and achievements must merit national recognition and distinction as long term contributions to interscholastic athletics and the NIAAA. Accomplishments must have been worthy of national recognition.

Requirements for Consideration

- a. **Nomination Form:** a completed typewritten or computer generated nomination form.
- b. **Letters of Recommendation:** a maximum of two (2) letters of recommendation.
- c. **Support Materials:** in addition to the nomination form, support materials must not exceed six (6) pages which includes the two letters of recommendation. Support materials may be resumes, newspaper clippings, magazine articles or other documentation. The support materials should focus on interscholastic athletic accomplishments and contributions and be presented in chronological order.
- d. **Photograph:** a 4" x 6" or 5" x 7" color portrait style photograph must accompany the nomination form.

Instructions

All nomination forms and support materials must be sent to the respective state athletic administrator association office. The state association must forward its nominee (s) forms and support materials to the NIAAA office, 9100 Keystone Crossing, Suite 650, Indianapolis, Indiana 46240 **postmarked by July 1** for the nominee(s) to be considered for the following year's induction class.

Please use the following guidelines when preparing the nomination materials:

1. All materials must be submitted on 8.5" x 11" paper.
2. All materials must be presented in typewritten or computer generated form.
3. Do not use notebooks or portfolios with plastic sheet covers.
4. Do not use highlighters to outline specific facts or underline or draw arrows to mark copy.
5. Nomination form must contain all required signatures.
6. Put names on photo(s).

A state shall have only one nominee in each category annually. Nominees must have the endorsement of their state athletic directors association.

The NIAAA Hall of Fame induction ceremony will be held annually in conjunction with the National Conference of Directors of Athletics. All inductees must be present at the induction ceremony. Posthumous inductees will be represented by a family member or appropriate individual.



Hall of Fame Nominee

Prefix _____ First _____ Middle _____ Last _____ Suffix _____

Category of Nomination:

_____ Athletic Administrator

_____ Interscholastic Athletic Contributor

Individual Submitting Nomination

Name : _____ Work Phone: _____

Home Phone: _____ Email Address: _____

Signature: _____ Date: _____

Person submitting nomination

Signature: _____ Date: _____

State Athletic Administrator Association President or Executive Director

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

HALL OF FAME NOMINEE

Prefix _____ First _____ Middle _____ Last _____ Suffix _____

Current Address _____
Street address _____ City _____ State _____ Zip Code _____

Home Phone _____ Cell Phone _____

Email Address _____

School Affiliation (if applicable) _____
School Name _____ City _____ State _____

Is the nominee active in any area of interscholastic athletics Yes _____ No _____

If yes, please explain _____

Nominee is Living _____ Deceased _____

If deceased, closest living relative or contact person _____

Street Address _____ City _____ State _____ Zip _____ Phone _____

Nominees Education:

Name of School Attended _____ City and State _____ Year Graduated _____ Degree Earned _____

High School _____

College/University _____

Post Graduate _____

Years in Athletic Administration _____ Last Year in Athletic Administration _____

Years as NIAAA member _____ Years as state Association member _____

NIAAA Certification RAA _____ CAA _____ CMAA _____

Included Materials:

_____ 4" x 6" or 5" x 7" color portrait photograph of nominee

_____ Letter(s) of recommendation

_____ Resume, Newspaper clipping or other supportive materials

ATHLETIC ADMINISTRATOR CATEGORY

(Please Provide the Following Information in space provided-no attachments)

(Applicant must be retired by July 1 of the year in which nominated)

Describe career accomplishments and contributions as an interscholastic athletic administrator at the local, state and national levels

Describe the nominee's defining moment as an interscholastic athletic administrator

Special honors and achievements

Professional affiliations (involvement in local, state, national and other related professional organizations – include number of years served)

Other information not previously mentioned

INTERSCHOLASTIC ATHLETIC CONTRIBUTOR

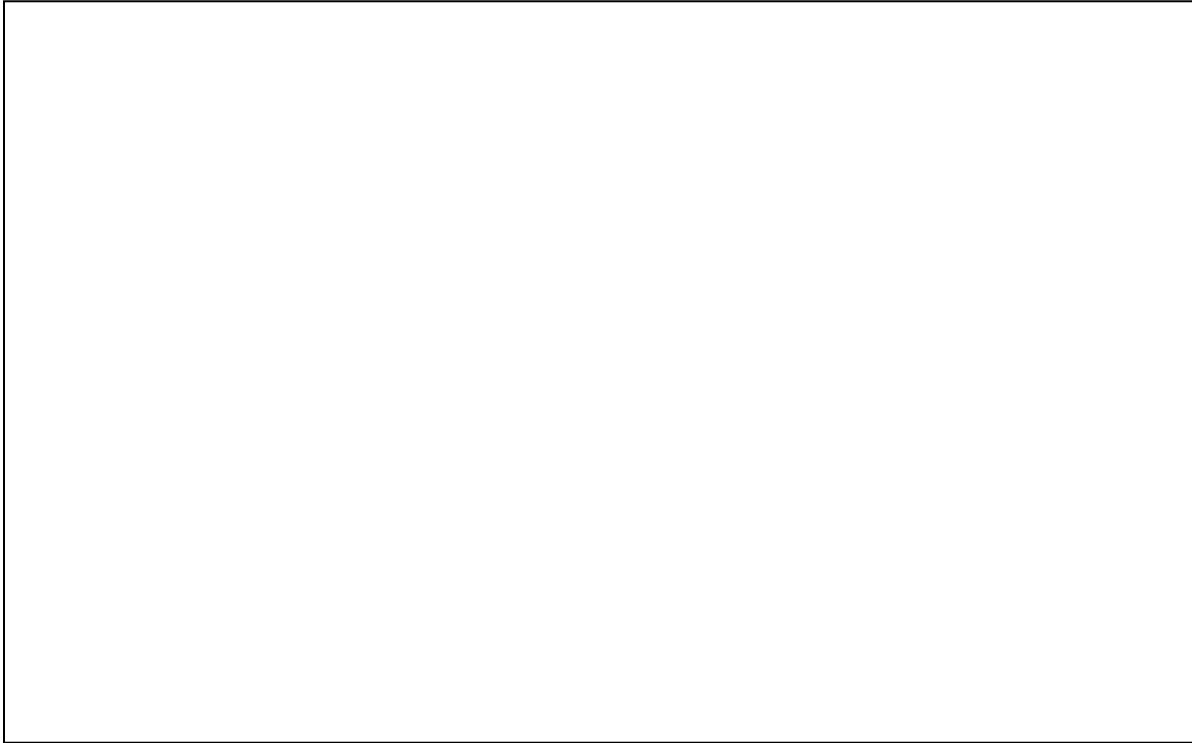
(Athletic Directors prior to 1977, State or National Athletic Administrator Association personnel or exemplary contributors to interscholastic athletics)

(Please Provide the Following Information in space provided)

Career description and affiliation with interscholastic athletics (areas, length of service, etc)

Contributions to interscholastic athletics (emphasize those with local, state and/or national impact)

Special honors and achievements including involvement in local, state and national professional organizations

A large, empty rectangular box with a thin black border, intended for the user to enter details about special honors and achievements.

Other information not previously mentioned

A large, empty rectangular box with a thin black border, intended for the user to enter other relevant information not previously mentioned.



**NATIONAL INTERSCHOLASTIC
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