



National Interscholastic Athletic Administrators Association Professional Outreach Application

State _____ Application Date _____ Outreach Site _____

Site Coordinator _____

Address _____

Office Phone # _____ Cell Phone # _____

e-mail _____

Target Audience for Outreach

Preferred dates of Program Offering

1ST Choice _____ # Participants _____

2ND Choice _____ # Participants _____

Preferred Option:

_____ **Option A** 1-day (Morning class, Afternoon class)

_____ **Option B** 1 night & 1 morning (Evening class, Following Morning class)

Estimate of Local Costs: (NIAAA is being requested to pay)

Meeting Room Configuration (ie: Hotel, Classroom, etc) _____

Lunch/beverages _____

Screen/AV cart hook-up _____

Other (specify) _____

(Lodging is the responsibility of the participant or state association)

Person Submitting Application _____

Daytime Phone: _____ Email: _____

Signature of State Association President or Executive Director



NIAAA Professional Outreach Program Opportunity

- Goal of Program** To provide Professional Development opportunities for athletic administrators who have difficulty attending state or national professional development conferences and are not active in state or national associations. Specific targeted groups include but are not limited to urban, rural, middle school.
- NIAAA Provides**
- LTC 501 (course, materials, certificate)
 - LTC 502 (course, materials, certificate)
 - RAA Certification (**for those who are not RAA certified**)
 - One year membership of NIAAA (**for those who have not been a previous NIAAA member**)
 - **Scholarship one person for every ten program attendees with registration and lodging to next national conference**
- NOTE:** LTC 700 can be offered in place of LTC 502 if middle level athletic administrators choose this option. RAA Certification will be issued upon outreach attendee completion of LTC 502
- Applying Agency Must**
- Have a local program coordinator
 - Make all local arrangements including the facility
 - Handle all registrations of and communications with attendees
 - Provide refreshments (if possible, lunch)
 - Pledge to continue professional development for outreach participants in subsequent years
- General**
- If state does not have qualified instructors, NIAAA will secure instructors from another state
 - NIAAA will order manuals to be shipped to an address as designated by the local program coordinator
 - Local Program coordinator will make all local arrangements including facility, audio visual needs, refreshments and luncheon for attendees